

Northern Ireland Fishery Harbour Authority

Finance and General Purposes Committee Meeting

In Head Office, Downpatrick

Thursday 24 February 2022 at 9.30am

Present:	Robert McConnell (RMcC) - Chairperson Kevin Quigley (KQ) – Chief Executive Alan McKeown (AMcK) – Board Member Davey Hill (DH) – Board Member David Knott (DK) – Board Member
In attendance	Belinda McCaughey (BMcC) – Accounts Administrator

	Action
1. APOLOGIES None.	
2. CONFLICT OF INTEREST DH declared ownership of Guard Duty Vessels.	
3. MINUTES OF PREVIOUS MEETING Minutes of the meeting held on 1 December 2021 were agreed.	
4. MATTERS ARISING FROM THE PREVIOUS MINUTES KDA are still adhering to their agreement for payment of debt. Any other matters arising will be addressed during the meeting.	
5. 2021/22 MANAGEMENT ACCOUNTS AND CASH POSITION – 9 MONTHS TO 31 DECEMBER 2021 KQ noted we are in a better position now. Very little surprises this quarter. Vessel dismantling will not now happen before year end. The Anchor point is proving difficult to site and install. Could possibly be mid to end of May before first vessel is decommissioned. Slipway revenue is down – due in part of the Kilmourne being on the slip and also to a change in demand – not so many vessels using the slipway for more than a single week.	

	Action
<p>Staff Costs – Overtime levels are high and need to be addressed. Particularly around the On Call at weekend. Committee discussed the pros and cons of having this service.</p> <p>Ardglass has seen improved revenue from Pelagic Vessels.</p> <p>Revenue is also up in Kilkeel – mainly due to Harbour Dues received from non composition rate vessels. There is an ongoing concern that fishing vessels are landing elsewhere.</p> <p>Portavogie had a strong 1st quarter with a mix of landings. One small vessel was decommissioned at no cost to the Authority.</p> <p>Electricity costs are concerning. Possible reasons were discussed but further investigation is required.</p> <p>KQ noted that DAERA had provided an additional £500k of Capital Funding – which covers all outstanding issues.</p> <p>Accounts were approved to be taken to March Board Meeting.</p>	<p>BMcC</p> <p>KQ</p>
<p>6. CURRENT FORECAST</p> <p>KQ discussed the forecast which is based on the nine months actual to the end of December 2021 and the remaining three months budget figure with exceptions as noted below:</p> <p>Income - Landings and Ice sales have been reduced.</p> <p>Expenditure - Staff, electricity costs and professional Services are up and Dredging costs down as vessel is still on the slipway.</p> <p>Vessel Dismantling costs have been reduced due to delays with planning permission. KQ advised that this will now actually be totally removed as nothing will take place pre year end.</p>	
<p>7. DEBTORS</p> <p>No issues at the moment.</p>	
<p>8. 2022/23 BUDGET</p> <p>KQ noted budget and key assumptions have been amended as per Corporate Planning meeting suggestions.</p> <p>Guard Duty Vessels – These will be treated as per metre per week vessels – so no separate category is required in the budget.</p> <p>Committee discussed the budget in detail and approval was given to take to March Board Meeting for final approval.</p>	<p>KQ</p>
<p>9. ESTATE MANAGEMENT</p> <p>KQ updated the committee on all Estate Management issues.</p>	

	Action
<p>Decisions were taken as to how to proceed. KQ will address these.</p> <p>A decision on amending usage clauses within leases was discussed.</p> <p>Next step is to formalise an Estate Management Strategy.</p>	<p>KQ</p> <p>KQ</p>
<p>10. ANY OTHER BUSINESS</p> <p>RMcC asked if future meeting dates could be forwarded in the form of Outlook Calendar invites. BMcC will issue invites after meeting schedule is set at the March Board Meeting.</p>	<p>BMcC</p>
<p>11. DATE OF NEXT MEETING</p> <p>To be confirmed at the next Board Meeting.</p>	